



PIMPRI CHINCHWAD EDUCATION TRUST'S
Pimpri Chinchwad College of Engineering & Research,
Ravet, Pune.
IQAC PCCOER



Academic Year:
 2025-26
Term: I

Department Event Calendar

Record No.:
ACAD/R/03-A

Date: 20/06/2025

Pre-Academic Activities:		
Dates	Activities / Events	Authority
16/06/2025	Elective subject choice from students	Class Teacher & HOD
20/06/2025	Departmental Review of Academic progress and plans for coming TERM-I. Review of Departmental portfolio and planning for activities ERP, Time Table and Action Plans for Coming Term. Result Analysis and Comparison of Past three years (Quality and Quantitative), Target setting, identification of slow learners and fast learners and action plan, Identification of Gap in curriculum (procedure), critical students from last semester etc.	HOD
	Finalize Elective subject choice from students, Roll call List to be circulated and displayed	Class Teacher & HOD
	Communicate Commencement date of coming semester to Students, Parents (Stakeholders) through Circular, Website and other communication modes.	Admin Office (Circular), Department
	Update Notice Board	Department
	Meeting of Mentor In-charge with Mentor Faculties	Mentor In-charge, HOD
	Module Coordinator Meeting with Faculties	Module coordinator
23/06/2025 to 24/06/2025	Faculty Course Presentation at Department	Module coordinator, DAC & HOD
25/06/2025	Presentation by Department Module coordinator (Combine presentation of all subjects under one module)	Principal, Dean Academics
26/06/2025	HOD Presentation & Lab Visit	Principal, Dean Academics
27/06/2025	PAC Meeting	PAC & Module Coordinator & HOD
28/06/2025 to 30/06/2025	Course File Verification - 01 (Soft Copies) and Action report by DAC (CC to Dean Academics) [Course File Index Sr. No.1, 2, 3, 5, 6, 7(ACAD-R-08), 9(from ERP), 11c (Question Papers), 12]	Department
28/06/2025	Newly Joined Faculty Orientation Program, EOMS awareness session	IQAC & ISO Coord.

Month	Planned Dates	Activities / Events	Responsible Person (Event/Activity In charge)
July 2025	01/07/2025	Commencement of Teaching	HOD, DAC
	10/07/2025	SE Induction Program and Guru Pournima Celebration	CESA Coordinator
	14/07/2025	NPTEL Session – SE	Portfolio In charge
	15/07/2025	First 15 Days Non-Reporting Student List with Action Plan by Class Teachers	HOD, DAC
		Site Visit – BE (APC)	Course Coordinator
	16/07/2025	First Mentor – Student Meet	Mentor Coordinator
	17/07/2025	A meeting of Dept. Mentor Coordinator with all mentors	
		Site Visit – TE (HWRE)	Course Coordinator
	23/07/2025	Expert Session – BE (AC-Yoga)	Course Coordinator
26/07/2025	BE Project Topic Finalization	Project Coordinator	
Aug. 2025	01/08/2025	First Defaulter List	HOD, DAC
	04/08/2025	Second Mentor – Student Meet	Mentor Coordinator
	05/08/2025	A meeting of Dept. Mentor Coordinator with all mentors	Mentor Coordinator
	04/08/2025 to 08/08/2025	Comprehensive Continuous Evaluation 1 [For SE, UT1 on unit 1 & 2]	Department
	04/08/2025 to 06/08/2025	Feedback – I (academic+ other facilities), Analysis and Action Taken Report	Department
	09/08/2025	Academic Review Meeting (ARM) - 01	Principal, Dean Academics
	13/08/2025	TE Seminar Review - I	Seminar Coordinator
	15/08/2025	Independence Day	Admin Office
	18/08/2025 to 22/08/2025	Internal Examination (UT) [For TE & BE] Remedial Activities/Corrective Action & Re-Test [For SE]	Department

Aug. 2025	25/08/2025 to 26/08/2025	Course File Verification - 02 and Action report by DAC (CC to Academic coordinator)	DACs
	25/08/2025	Site Visit – TE (DSS)	Course Coordinator
	25/08/2025 to 29/08/2025	Remedial Activities/Corrective Action & Re-Test for Students (All Branches)[For TE & BE]	Department
	27/08/2025	Ganesh Chaturthi Holiday	Admin Office
	29/08/2025	BE Project Review I	Project Coordinator
	As per SPPU Exam Circular	<i>*Insem Examination (No Academic sessions during Insem examination)</i>	PCCOER Exam Cell
Sept. 2025	01/09/2025	Second Defaulter List & Provisional detention list	HOD, DAC
	02/09/2025	Third Mentor – Student Meet	Mentor Coordinator
	03/09/2025	A meeting of Dept. Mentor Coordinator with all mentors	
	01/09/2025 to 04/09/2025	Comprehensive Continuous Evaluation 2 [For SE]	Department
	05/09/2025	Id-E-Milad Holiday /Teachers Day	Admin Office
	09/09/2025	Site Visit – TE (WSE)	Course Coordinator
	10/09/2025	TE Seminar Review - II	Seminar Coordinator
	11/09/2025	Tree Plantation Activity (ACI Student Chapter Activity)	ACI Coordinator
	12/09/2025	Site Visit – TE (DSS)	Course Coordinator
	13/09/2025	Parent Meet	Department
	15/09/2025	Engineer’s Day / Dept. Event – Model Making Competition	CESA Coordinator & Activity In charge
	16/09/2025	Guest Lecture – TE & BE (IGS Student Chapter Activity)	IGS Coordinator
	17/09/2025	Guest Lecture – TE (EEFM)	Course Coordinator
18/09/2025	Guest Lecture – BE (APC)	Course Coordinator	

Sept. 2025	22/09/2025 to 24/09/2025	Feedback – II (academic+ other facilities), Analysis and Action Taken Report	Department
	22/09/2025 to 25/09/2025	Course File Verification – 03 (Hard Copies with signature and seal) and Action report by DAC (CC to Academic coordinator)	DACs
	22/09/2025 to 26/09/2025	Comprehensive Continuous Evaluation 3 [For SE]	Department
	26/09/2025	Site Visit – TE (CM) & BE (TRE)	Course Coordinators
	23/09/2025 to 01/10/2025	Guest Lecture - 5 Sessions Series – BE (Honors)	Course Coordinator
	27/09/2025	Academic Review Meeting (ARM) – 02	Principal, Dean Academics
		BE Project Review II	Project Coordinator
		Expert Session – BE (AC-Yoga)	Course Coordinator
	29/09/2025 to 03/10/2025	HIT Office Software Training – TE (CM)	Course Coordinator
	30/09/2025	TE Seminar Review - III	Seminar Coordinator
Oct. 2025	01/10/2025	Third Defaulter List & Final Detention list	HOD, DAC
	02/10/2025	Mahatma Gandhi Jayanti and Dasara Holiday	Admin Office
	03/10/2025	Site Visit – TE (ACT)	Course Coordinator
		Conclusion of Teaching	HOD, DAC
	06/10/2025	Final meeting by Department mentor coordinator and review of corrective actions	Mentor Coordinator
	06/10/2025 to 17/10/2025	Crash Course and Prelim Exam [For SE,TE & BE]	Department
		Mock Oral / Pract Exam	
		End-Term Assessment and Term Work Marks Calculation	
20/10/2025 to 25/10/2025	Diwali Vacation	Admin Office	
04/11/2025	Term End as Per SPPU Calendar	Dean Academics	
	06/11/2025	Final Detention list	HOD, DAC

Nov. 2025	08/11/2025	Academic Review Meeting (ARM) – 03	Principal, Dean Academics
	10 Nov onwards 2025 (Tentative)	SPPU Exam – Practical/ Oral/ TW/ Project	PCCOER Exam Cell, SPPU Examination circulars
SPPU Theory Exam (Backlog & Regular)			
	**	T&P Activities	

Working days[§] AY-2025-26TERM-I:

Commencement teaching: -SE, TE & BE - 01/07/2025

Conclusion of teaching: -SE, TE & BE - 03/10/2025

Term End as Per SPPU Calendar: - 04/11/2025

Month	Jul-25		Aug-25		Sept-25		Oct-25		Nov-25	Total Working Days	
Class	SE	TE & BE	SE	TE & BE	SE	TE & BE	SE	TE & BE	SE, TE & BE	SE, (Including CCE1 days)	TE & BE (including Insem exam days)
Working Days	23	23	19	19	21	21	02	02	-	65	65

Working weeks A.Y.-2025-26 TERM-I: 14 weeks (including In-sem exam week)

[§]No working Saturdays were considered.

*Tentative Schedule may change as per SPPU exam Schedule.

** Activity will be decided as per Central T&P guidelines

Note:

- 1) Any changes in Academic and activity Calendar shall be informed separately.
- 2) Principal Meet (ARM) will be Conducted once in a Month.
- 3) HODs meet with dept Faculties at-least twice in Month and as per required.
- 4) Holiday on 1st and 3rd Saturday of every month.