



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research
Ravet, Pune

Academic Year: 2018 - 19

Minutes of Meeting

Term: I

Date: 24/7/2018

Internal Complaint committee

Minutes of Meeting

A meeting of all committee members of Internal Complaint Committee (Women's Grievance Redressal Committee) was called on Tuesday, 24/7/2018 at 3.00 pm in room no. 315.

Following committee members were present

Sr. No	Name	Designation	Position	Sign
1	Prof. Dr. Harish Tiwari	Principal	Chairman	
2	Mrs. Sonali Kanase	FE HOD	Coordinator	
3	Mrs. Nidhi Khare	Assistant Professor	Member	
4	Mrs. Vijayalaxmi Kumbhar	Assistant Professor	Member	
5	Dr. Archana Chaugule	Assistant Professor	Member	
6	Mrs. Sneha Pawade	Assistant Professor	Member	
7	Mrs. Rajashree Darwatkar	Assistant Professor	Member	

- Mrs. Sonali Kanase, Coordinator of the committee welcomed all the members of the committee. She explained background of the formation of the Internal Complaint Committee (Women's Grievance Redressal Committee), objectives, functions, and responsibilities of the committee.
- Mrs. Sonali Kanase asked for any suggestion of activities to be planned for the whole year.
- Dr. Archana Chaugule, Mrs. Vijayalaxmi Kumbhar, Mrs. Sneha Pawade, Nidhi Khare, suggested that workshops on Self-defense training for girl's students', Health and Hygiene, Awareness of laws for women protection need to be planned.
- Mrs. Sonali Kanase requested Mrs. Rajashree Darwatkar to elaborate the activities planned by Women Empowerment cell which will help satisfy the objectives of Internal Complaint Committee.
- Mrs. Rajashree Darwatkar listed following activities
 - i) Diet plans and health seminars for girl students.
 - ii) Yoga sessions for girl students.
 - iii) Motivational speeches by eminent personalities.
 - iv) Self-defense sessions for girl's students in which karate training and use of Lathi will be taught.



- Dr. Harish Tiwari suggested to plan event involving both boys and girls for gender equality
- Department wise meetings of all girl students was planned on 29/8/2018 to inform them about the Internal Complaint Committee (Women's Grievance Redressal Committee), members of committee, its background, objectives, functions, and responsibilities of the committee. Also, to inform them regarding the counseling cell, facilities available in the college for girl students.
- Dr. Archana Chaugule requested members from each department to nominate girls' representatives from each department.
- Following were the girls representatives nominated from various departments.

Sr. No	Department	Name of girls' representative
1	Mechanical	Gayatri Meghade
2	Civil	Arti Sharma
3	E&tc	Sonam Haresh Sachdev
4	Computer	Tejaswini Ghaté
5	First Year Engg	Darshana Tope

Sonali
Mrs. Sonali K. Kanase

Coordinator Internal Complaint Committee





Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research
Ravet, Pune

Academic Year: 2018 - 19

Minutes of Meeting

Term: II

Date: 4/2/2019

Internal Complaint committee

Minutes of Meeting

A meeting of all committee members of Internal Complaint Committee (Women's Grievance Redressal Committee) was called on 4/2/2019 at 3.30 pm in room no. 315.

Following committee members were present

Sr. No	Name	Designation	Position	Sign
1	Prof. Dr. Harish Tiwari	Principal	Chairman	
2	Mrs. Sonali Kanase	FE HOD	Coordinator	
3	Mrs. Nidhi Khare	Assistant Professor	Member	
4	Mrs. Vijayalaxmi Kumbhar	Assistant Professor	Member	
5	Dr. Archana Chaugule	Assistant Professor	Member	
6	Mrs. Sneha Pawade	Assistant Professor	Member	
7	Mrs. Rajashree Darwatkar	Assistant Professor	Member	

- Mrs. Sonali Kanase, Coordinator of the committee welcomed all the members of the committee. She told that no complaints have been reported to Internal Complaint Committee (Women's Grievance Redressal Committee) till date in this academic year.
- Mrs. Sonali Kanase asked for any suggestion of activities to be planned by Women's Grievance Redressal Committee.
- Mrs. Rajashree Darwatkar listed activities done by Women Empowerment cell
 - 1) 'Self awareness and Health and hygiene Awareness' workshop for girl students of PCCER and NMEIT is conducted by Dr. Amita Golande and Mr. Rajendra More on 27/10/18
 - 2) Session on 'Awareness of self protection and laws for women' is conducted on 30 January 2019 by DCP Smarthana Patil
 - 3) Workshop on 'Self defense training program' will be conducted under Nirbhaya Kanya Abhiyan from 9th to 14th February in which basic training and demonstration session was conducted by Mrs. Shital More.
- Mrs. Sonali Kanase suggested to plan an activity for gender equality for both girls and boy students under Women Empowerment Cell.

Mrs. Sonali K. Kanase
Coordinator Internal Complaint Committee

