



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering & Research
Ravet, Pune

Academic Year: 2017-18

Minutes of Meeting

Term: I

Date: 05/7/2017

Internal Complaint committee

Minutes of Meeting

A meeting of all committee members of Internal Complaint Committee (Women's Grievance Redressal Committee) was called on Tuesday, 04/7/2017 at 3.30 pm in room no. 212.

Following committee members were present

Sr. No	Name	Designation	Position	Sign
1	Prof. Dr. Harish Tiwari	Principal	Chairman	
2	Mrs. Sonali Kanase	FE HOD	Coordinator	
3	Mrs. Pranjali Chivhane	Assistant Professor	Member	
4	Mrs. Vijayalaxmi Kumbhar	Assistant Professor	Member	
5	Mr. Mahendra Salunke	Assistant Professor	Member	
6	Mrs. Sneha Pawade	Assistant Professor	Member	
7	Mrs. Rajashree Darwatkar	Assistant Professor	Member	

- Mrs. Sonali Kanase, Coordinator of the committee welcomed all the members of the committee. She explained background of the formation of the Internal Complaint Committee (Women's Grievance Redressal Committee), objectives, functions, and responsibilities of the committee.
- Mrs. Sonali Kanase tell every member to circulate the information & objectives of IIC to their respective department female faculties, staff & students.
- Department wise meetings of all girl students need to plan on 23/8/2018 to inform them about the Internal Complaint Committee (Women's Grievance Redressal Committee), members of committee, its background, objectives, functions, and responsibilities of the committee. Also, to inform them regarding the counseling cell, facilities available in the college for girl students.
- Mrs. Vijayalaxmi Kumbhar and Mrs. Sneha Pawade suggested that workshops on Self-defense training for girl students need to plan.
- Mrs. Sonali Kanase requested Mrs. Rajashree Darwatkar to plan this activity for next semester.
- Dr. Harish Tiwari suggested planning events involving both boys and girls for gender equality.
- Mr. Mahendra Salunke requested members from each department to nominate students representatives from each department.

- Following were the girls representatives nominated from various departments.

Sr. No	Department	Name of girls' representative
1	Mechanical	Varsha Bhosale
2	Civil	Utkarsha Tarkase
3	E&Tc	Jostana Joseph
4	Computer	Tanvi Hinge



Mrs. Sonali K. Kanase
Coordinator Internal Complaint Committee





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Pimpri Chinchwad College of Engineering & Research
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Academic Year: 2017-18

Minutes of Meeting

Term: II

Date: 08/2/2018

Internal Complaint committee

Minutes of Meeting

A meeting of all committee members of Internal Complaint Committee (Women's Grievance Redressal Committee) was called on 7/2/2018 at 4.00 pm in room no. 315.

Following committee members were present

Sr. No	Name	Designation	Position	Sign
1	Mrs. Sonali Kanase	FE HOD	Coordinator	
2	Mrs. Pranjali Chivhane	Assistant Professor	Member	
3	Mrs. Vijayalaxmi Kumbhar	Assistant Professor	Member	
4	Mr. Mahendra Salunke	Assistant Professor	Member	
5	Mrs. Sneha Pawade	Assistant Professor	Member	
6	Mrs. Rajashree Darwatkar	Assistant Professor	Member	

- Mrs. Sonali Kanase, Coordinator of the committee welcomed all the members of the committee. She told that no complaints have been reported to Internal Complaint Committee (Women's Grievance Redressal Committee) till date in this academic year.
- Mrs. Rajashree Darwatkar shared the planning for self defense activity which will be conducted on 23rd Feb. 2018 under Nirbhaya Kanya Abhiyan.

Mrs. Sonali K. Kanase

Coordinator Internal Complaint Committee

